

# Web-Bulletin Menggunakan Wordpress



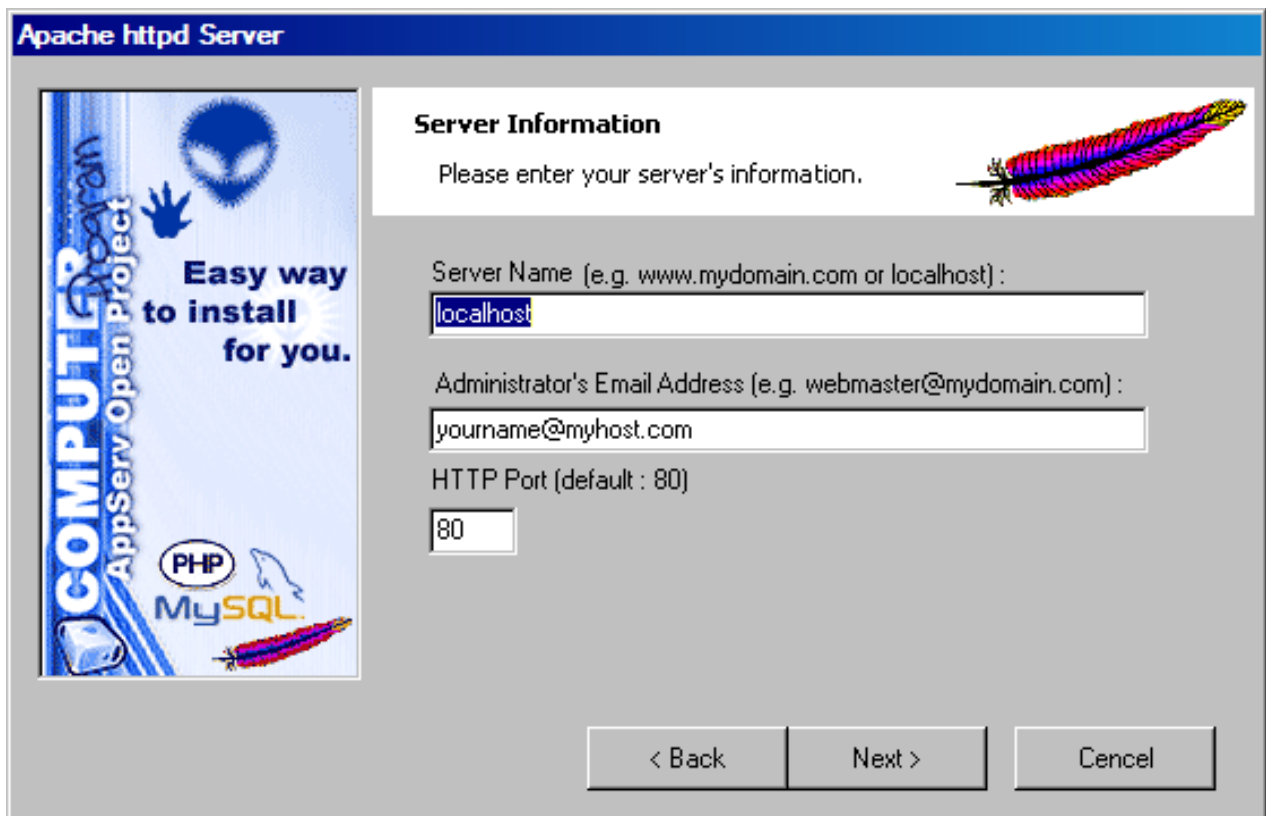
Yogyakarta, September 2008  
M Chusnan Aprianto

# Bekerja Dengan Localhost

- Localhost merupakan simulasi server internet. Sebelum anda menyimpan file website di internet, ada baiknya anda mencoba konfigurasi dengan localhost.
- Keuntungannya adalah menghindari bandwidth yang tinggi ketika upload file dan mempersingkat waktu daripada melakukan konfigurasi di internet.
- Perangkat lunak yang dibutuhkan adalah AppServ atau PHPTriad. Pada tutorial ini akan menggunakan software Appserv. Perangkat lunak ini gratis

# Instalasi AppServ

- Klik dua kali pada file instalasi **appserv-win32-2.5.5.exe**
- Klik **Next**
- Untuk Server Name dan Administrator email, biarkan defaultnya.
- Klik **Next**



Apache httpd Server

**Server Information**

Please enter your server's information.

Server Name (e.g. www.mydomain.com or localhost) :

Administrator's Email Address (e.g. webmaster@mydomain.com) :

HTTP Port (default : 80)

< Back    Next >    Cancel

- Masukkan **User Name: mysql** dan **password dikosongkan** saja. Charset pada Latin1.
- Klik **Next**

MySQL Database

**Server Information**

Please enter your MySQL information.

User Name (e.g. apples) :  
mysql

Password (e.g. mypassword) :

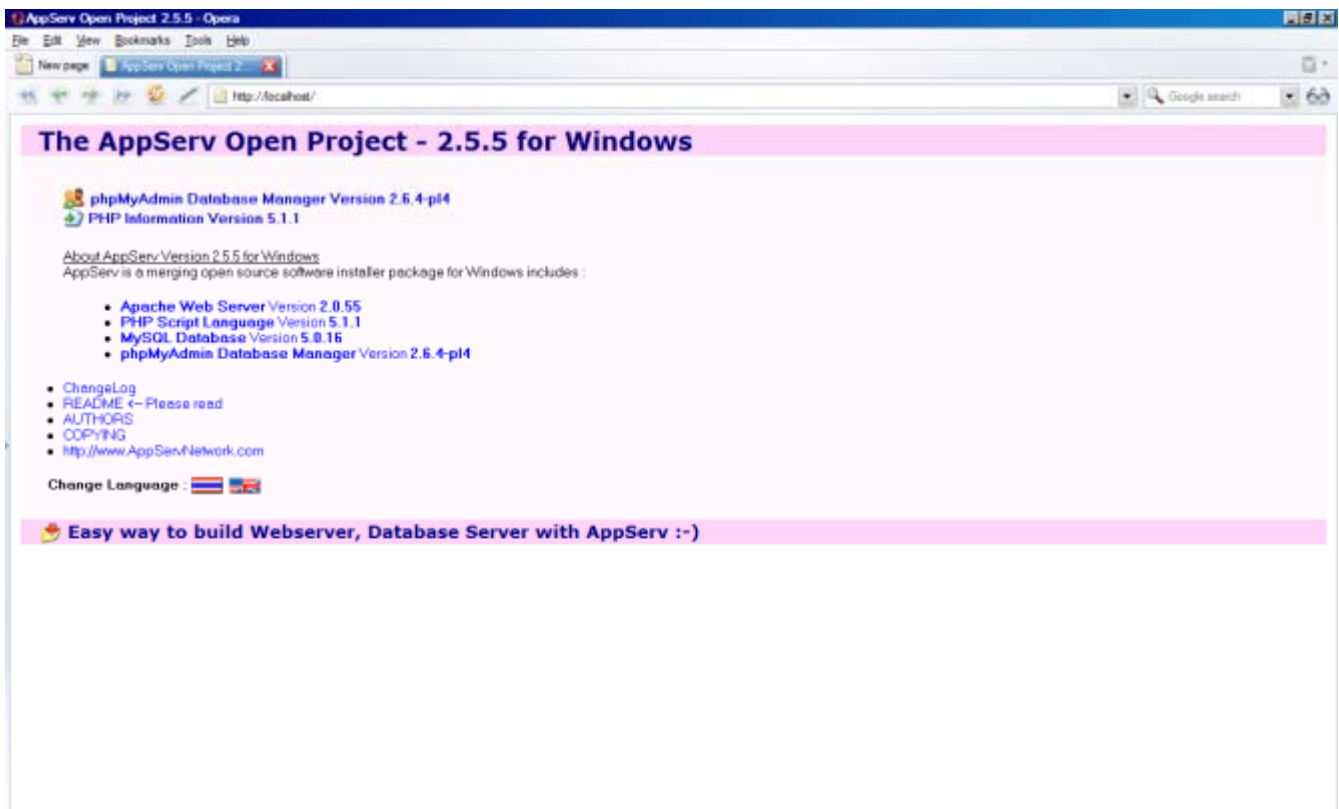
Charset (default latin1) :  
latin1

< Back    Next >    Cancel

- Masukkan **User Name: mysql** dan **password dikosongkan** saja. Charset pada Latin1.
- Klik **Next**
- Terakhir tekan **Close**
- File website anda akan disimpan di C:\AppServ\www

# Mencoba Localhost

- Bukalah web browser anda
- Ketik **localhost** pada kotak adress
- Server berhasil diinstall jika muncul gambar sebagai berikut:



- Untuk mencoba website anda, masukkan filenya ke direktori C:\AppServ\www

# Menginstall Wordpress

- Copy dan Paste folder **wordpress** ke C:\AppServ\www
- Buka file wp-config-sample.php yang ada di dalam folder wordpress menggunakan **notepad**
- Masukkan data sebagai berikut:
  - 'DB\_NAME', 'mysql'
  - 'DB\_USER', 'root'
  - 'DB\_PASSWORD', ''
  - 'DB\_HOST', 'localhost'
- Simpan file dengan nama wp-config.php
- Buka browser anda dan masukkan alamat localhost/wordpress/wp-admin/install.php
- Masukkan Blog Title (judul website) dan email anda



## Welcome

Welcome to the famous five minute WordPress installation process! You may want to browse the [ReadMe documentation](#) at your leisure. Otherwise, just fill in the information below and you'll be on your way to using the most extendable and powerful personal publishing platform in the world.

## Information needed

Please provide the following information. Don't worry, you can always change these settings later.

**Blog Title**

**Your E-mail**   
Double-check your email address before continuing.

Allow my blog to appear in search engines like Google and Technorati.

[Install WordPress](#)

- Tekan Install **Wordpress**
- Catatlah Username dan password yang muncul pada tampilan berikutnya (*Username dan password tidak boleh hilang*)
- Tekan tombol **Log In**
- Anda akan masuk ke halaman login

# Template Bulletin

- Kami telah mempersiapkan template website buletin untuk latihan
- Copy dan paste folder template\_dinkes\_nad ke C:\AppServ\www\wordpress\wp-content\themes
- Buka web browser anda dan masukkan alamat: localhost\wordpress\wp-login.php
- Masukkan Username dan password anda, kemudian tekan **Log In**

A screenshot of the WordPress login interface. It features a light blue background with two input fields: 'Username' containing the text 'admin' and 'Password' containing seven asterisks. Below the password field is a checkbox labeled 'Remember Me' and a blue 'Log In' button.

[Lost your password?](#)

- Klik **Presentation**, kemudian pilih tema Dinkes Prop Nanggroe Aceh Darussalam
- Tema telah terinstall, cobalah dengan mengakses **localhost\wordpress**

Dashboard Write Manage Comments Blogroll **Presentation** Plugins Users Options

**Themes** Widgets Theme Editor

! New theme activated. [View site »](#)

## Current Theme



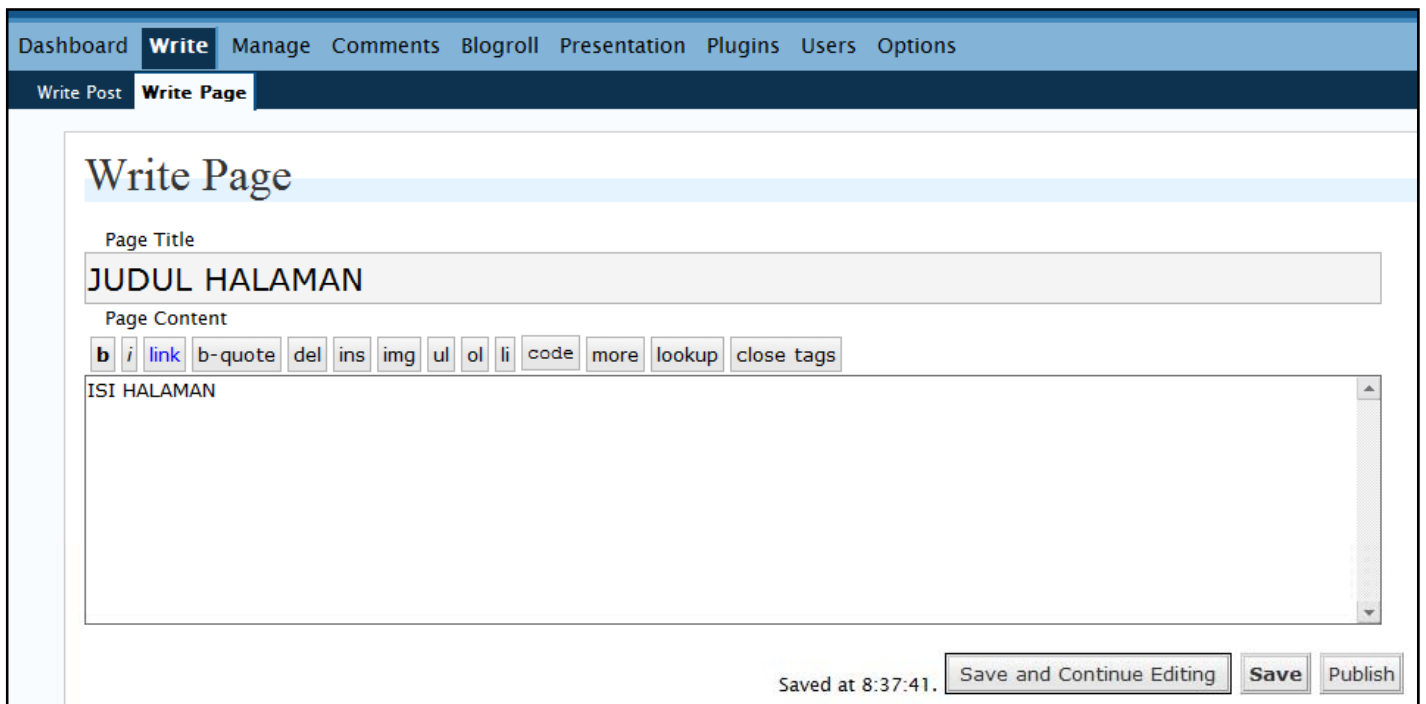
**Dinkes Prop Nanggroe Aceh Daruss**

Template untuk Dinkes Prop Nanggroe Aceh D

All of this theme's files are located in wp-cont

# Menambahkan Halaman

- Halaman pada website digunakan untuk informasi umum seperti kontak dan profil
- Klik **Write > Write Page**
- Tuliskan judul halaman pada Page Title dan isi halaman pada kotak di bawah judul

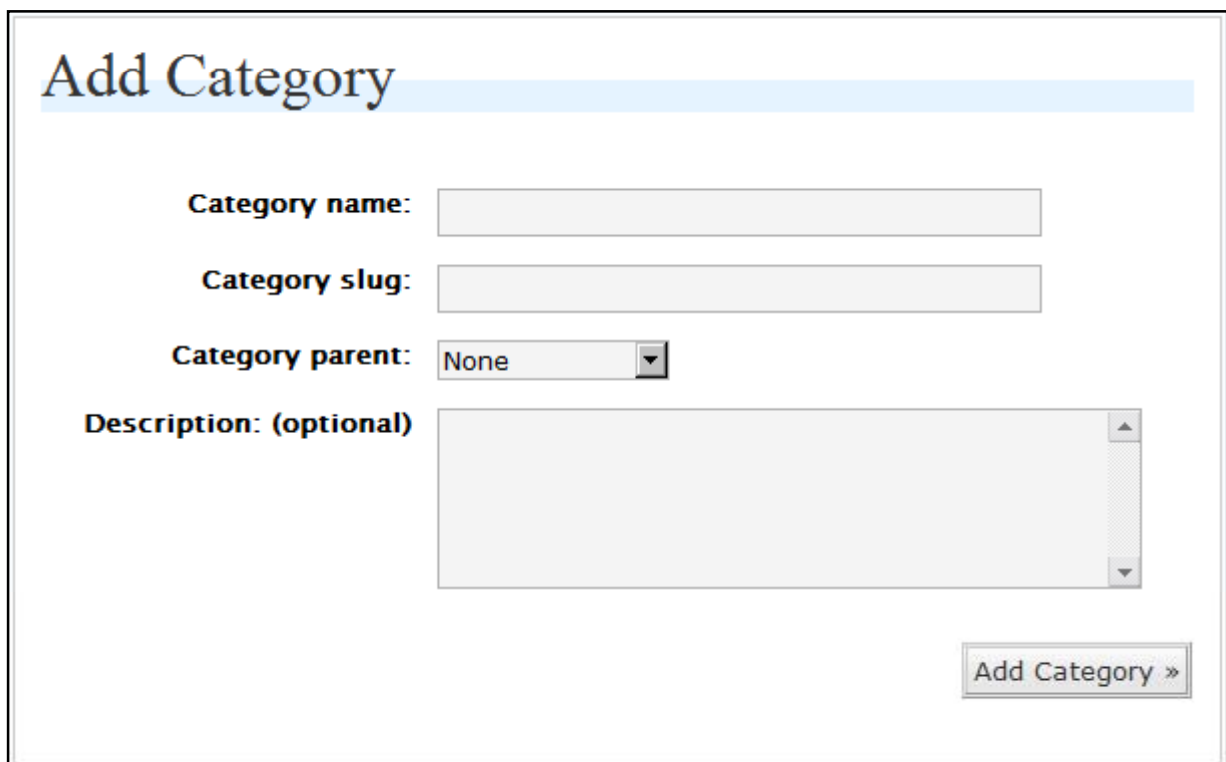


The screenshot shows the WordPress 'Write Page' interface. At the top, there is a navigation bar with 'Dashboard', 'Write', 'Manage', 'Comments', 'Blogroll', 'Presentation', 'Plugins', 'Users', and 'Options'. Below this, there are tabs for 'Write Post' and 'Write Page'. The main content area is titled 'Write Page' and contains a 'Page Title' field with the text 'JUDUL HALAMAN'. Below the title field is a 'Page Content' field with a rich text editor toolbar containing buttons for bold, italic, link, b-quote, del, ins, img, ul, ol, li, code, more, lookup, and close tags. The content field contains the text 'ISI HALAMAN'. At the bottom right, there is a status bar showing 'Saved at 8:37:41.' and three buttons: 'Save and Continue Editing', 'Save', and 'Publish'.

- Jika telah selesai, klik **Publish**

# Menambah Kategori

- Kategori digunakan untuk mengelompokkan berita.
- Klik **Manage > Categories**



The screenshot shows a form titled "Add Category" with the following fields:

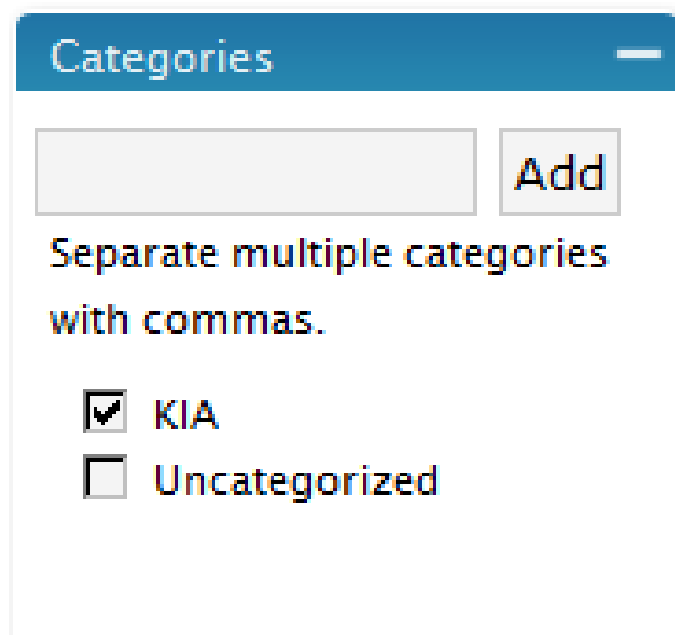
- Category name:** A text input field.
- Category slug:** A text input field.
- Category parent:** A dropdown menu with "None" selected.
- Description: (optional):** A large text area for entering a description.

An "Add Category »" button is located at the bottom right of the form.

- Tulis nama kategori, misalnya KIA
- Category parent digunakan jika kategori ini bagian dari kategori lain
- Tekan **Add Category**

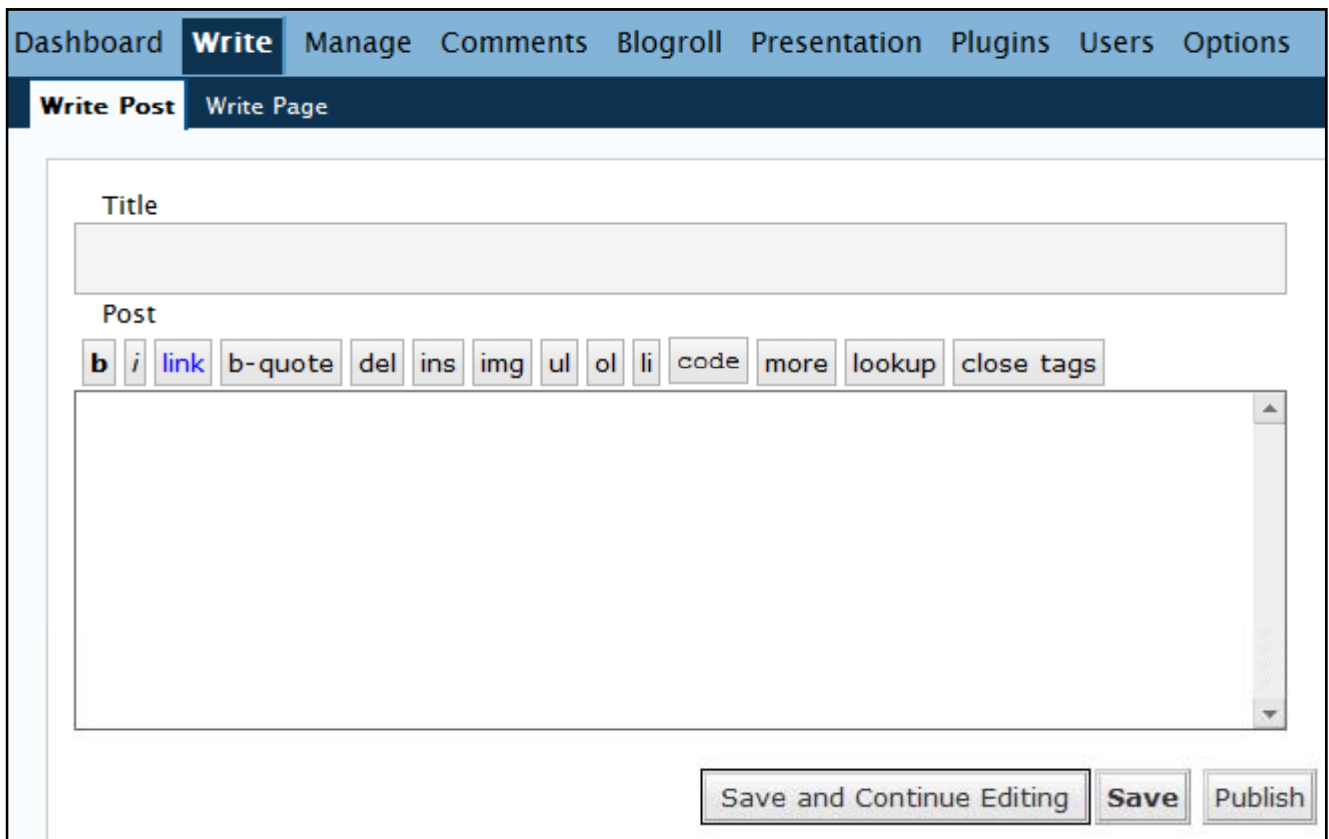
# Menulis Berita

- Setelah buletin selesai anda tulis, saatnya menuliskan ke website
- Klik **Write > Write Post**
- Tulis Judul pada kotak Tittle dan Isi buletin (rinopsisis saja) pada kotak Post
- *Jangan lupa memilih kategori sesuai dengan tulisan anda, misalnya KIA. Kategori ada di sebelah kanan **Post***



The image shows a screenshot of the 'Categories' sidebar widget in a WordPress dashboard. At the top, there is a blue header with the text 'Categories'. Below the header is a text input field and an 'Add' button. Underneath the input field, there is a note: 'Separate multiple categories with commas.' Below this note, there are two checkboxes: the first is checked and labeled 'KIA', and the second is unchecked and labeled 'Uncategorized'.

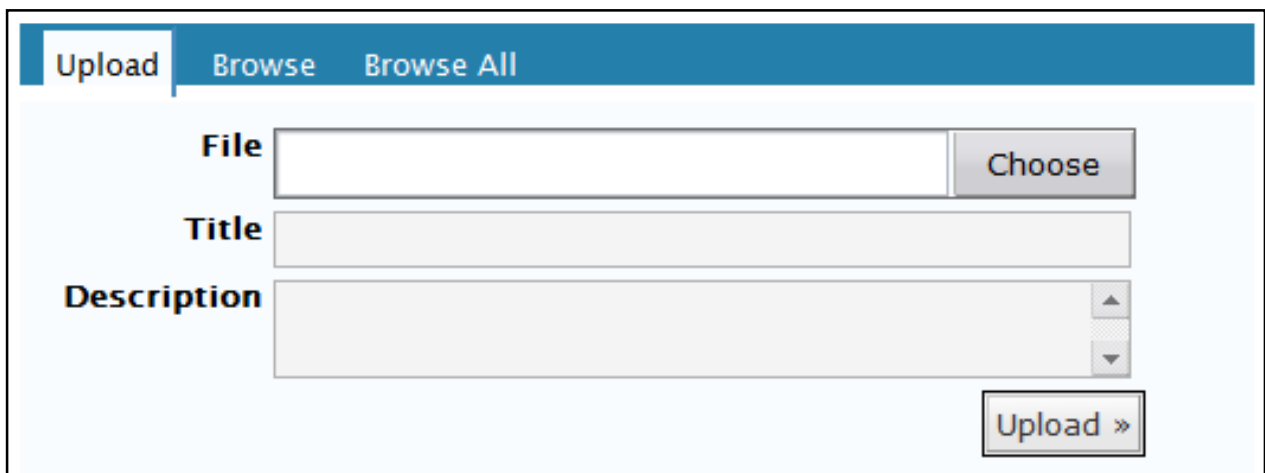
- Selanjutnya tekan **Publish** (langsung menampilkan ke index website)
  - Save: untuk menyimpan saja
  - Save and continue editing: untuk menyimpan dan melanjutkan kembali edit berita



The screenshot displays the WordPress 'Write Post' interface. At the top, there is a navigation bar with tabs for 'Dashboard', 'Write', 'Manage', 'Comments', 'Blogroll', 'Presentation', 'Plugins', 'Users', and 'Options'. Below this, the 'Write Post' tab is active, with a sub-tab for 'Write Page'. The main content area features a 'Title' field and a 'Post' field. The 'Post' field includes a toolbar with buttons for bold (b), italic (i), link, b-quote, del, ins, img, ul, ol, li, code, more, lookup, and close tags. At the bottom right, there are three buttons: 'Save and Continue Editing', 'Save', and 'Publish'.

# Memasukkan Gambar

- File gambar dapat dimasukkan ketika anda menulis berita
- Pada bagian Upload, tekan Choose untuk memilih file gambar



Upload Browse Browse All

File  Choose

Title

Description

Upload »

- Tulis judul file, kemudian tekan **Upload**
- Pilih **Show Thumbnail** dan **Link to page**, tekan **Send to editor**



gambar sungai – [Edit](#)



Show:  Thumbnail  
 Full size  
 Title

Link to:  File  
 Page  
 None

Send to editor »

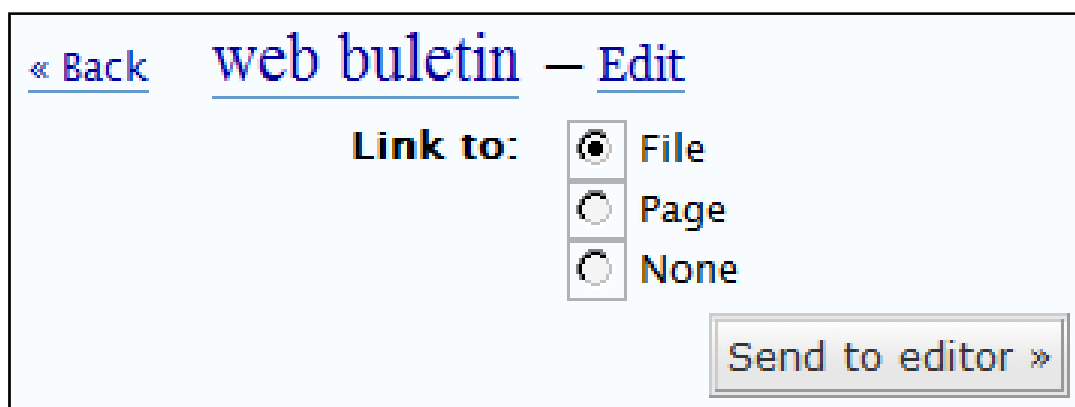
# Memasukkan File

- File PDF buletin dapat dimasukkan ketika anda menulis berita
- Pada bagian Upload, tekan Choose untuk memilih file PDF



The screenshot shows a web interface for uploading a file. At the top, there are three tabs: "Upload" (selected), "Browse", and "Browse All". Below the tabs, there is a "File" input field with a "Choose" button to its right. Underneath the "File" field is a "Title" input field. Below the "Title" field is a "Description" input field with up and down arrow buttons on its right side. At the bottom right of the form is an "Upload »" button.

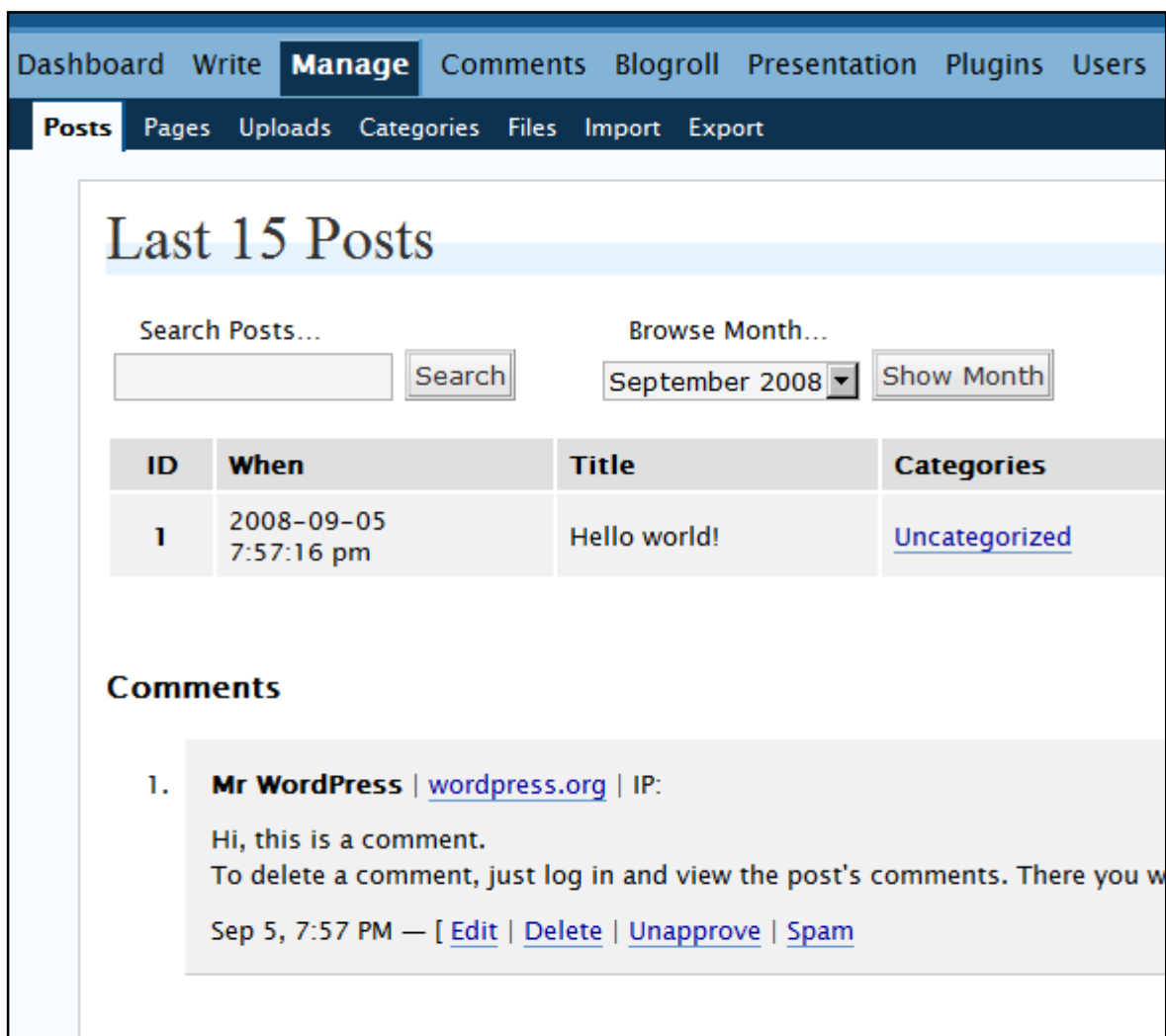
- Tulis judul file, kemudian tekan **Upload**
- Pilih **Link to file**, tekan tombol **Send to Editor**



The screenshot shows a web interface for selecting a link type. At the top, there are navigation links: « Back, [web buletin](#), and – [Edit](#). Below these links is the text "Link to:" followed by three radio button options: "File" (selected), "Page", and "None". At the bottom right of the form is a "Send to editor »" button.

# Manajemen Website

- Manajemen website ada pada bagian **Manage**
- Pada halaman ini, anda dapat mengatur berita, halaman, file yang diupload, komentar, dan kategori
- Anda dapat menghapus atau mengedit hal-hal di atas



The screenshot shows the WordPress 'Manage' interface. At the top, there is a navigation bar with tabs for 'Dashboard', 'Write', 'Manage' (which is active), 'Comments', 'Blogroll', 'Presentation', 'Plugins', and 'Users'. Below this, there is a sub-navigation bar with tabs for 'Posts' (active), 'Pages', 'Uploads', 'Categories', 'Files', 'Import', and 'Export'.

The main content area is titled 'Last 15 Posts'. It includes a search box labeled 'Search Posts...' with a 'Search' button, and a 'Browse Month...' section with a dropdown menu showing 'September 2008' and a 'Show Month' button.

Below the search and browse options is a table of posts:

ID	When	Title	Categories
1	2008-09-05 7:57:16 pm	Hello world!	<a href="#">Uncategorized</a>

Underneath the table is a 'Comments' section. It shows a single comment:

1. **Mr WordPress** | [wordpress.org](#) | IP:  
Hi, this is a comment.  
To delete a comment, just log in and view the post's comments. There you w  
Sep 5, 7:57 PM — [ [Edit](#) | [Delete](#) | [Unapprove](#) | [Spam](#) ]